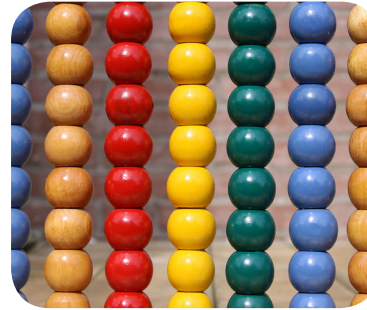


FEATURES:

- Custom Account Codes
- Custom Invoice Colour & Logo
- Customer & Supplier Management
- PDF Document Generation
Sales Invoices, Credit Notes, Cash Receipts, Payslips, Remittance Advice & Customer Statements
- Partial Payments Support
- Foreign Currency Support
- Expenses & Recurring Expenses
- Salary Tracking & Employee Management
- Bank/Credit Card Reconciliation
- Reporting
 - Trial Balance
 - Customer & Supplier Accounts
 - Customer Statements
 - VAT Reports (VAT3/RTD)
 - Income TAX Reports (P30/P35)
- Accountant Login
 - Shared View
 - Adjusting Journal Entries
- Data Archiving & Exporting
 - Archiving for 7 years
 - Export to MS-Excel



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Virtual Accountant is a business unit of Hook Head Software Ltd.

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Virtual Accountant

SECURE ONLINE INVOICING & ACCOUNTING
SOLUTION FOR SMALL BUSINESSES.

- Sales Invoicing
- Purchases & Expense Tracking
- Payments & Receipts
- Salary Tracking
- Reporting
- Accountant Login for Shared View
- Data Archiving & Exporting

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SECURE ONLINE INVOICING & ACCOUNTING SOLUTION FOR SMALL BUSINESSES

YOUR BUSINESS

The most important aspect to any business is sales. Whether you invoice regularly, or just once a month, it is essential to have a good invoicing solution.

Your sales invoices set the tone for your business, so it's critical to make a good impression from the outset.

SALES INVOICING

Virtual Accountant generates beautiful .pdf invoices at the click of a button. Upload your logo and choose your colour scheme to customise your sales invoices.

Virtual Accountant keeps track of all your existing invoices and customers, so managing your sales invoices couldn't be easier.

PURCHASES & EXPENSES

In addition to sales invoicing, it is important to track your purchases and expenses incurred on behalf of the business.

Virtual Accountant allows you to track purchases invoice details, one-off and recurring expenses easily.

PAYMENTS & RECEIPTS

While the preparation of sales invoices, tracking of purchases and expenses is key to your business, it is also important to track when your invoices are settled. Virtual Accountant supports a single-click payment mechanism, which allows you to mark any invoice as settled with the minimal amount of effort.

All sales and purchases invoices in Virtual Accountant are colour coded, allowing you to see at a glance the status of your invoices.

SALARY TRACKING

Virtual Accountant supports salary tracking and reporting for PAYE/PRSI purposes. Simply enter an employee's salary details and they will be tracked for Income Tax reporting.

REPORTING

No accounting system is complete without reporting. Virtual Accountant allows you to view your Trial Balance at any point during the year. You can also view your customer accounts and supplier accounts at a click of a button.

VAT and Income Tax reports are also available, the results of which can be fed directly in to Revenue Online Service (ROS).

ACCOUNTANT LOGIN

Virtual Accountant comes complete with an accountant login area, where your accountant can login and access your underlying data. Never again will you have to supply a spreadsheet with transactions to your accountant. Your accountant can simply login and get the information themselves, directly from the source.

The accountant login feature also facilitates a shared view, so that you can have meaningful discussion with your accountant on the phone,

without having to meet. Your accountant can also enter adjustments at year-end to seamlessly correct any filing errors made during the year.

Virtual Accountant access for accountants is completely free of charge.

DATA ARCHIVING & EXPORTING

All data entered into Virtual Accountant is archived for 7 years. You can also export your data to MS-Excel.

FREE TRIAL

A 3-month, no obligation free trial is available for all users.

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